

LAIKIPIA



EAPE 821

UNIVERSITY

# UNIVERSITY EXAMINATIONS

**1<sup>ST</sup> SEMESTER 2025/2026 ACADEMIC YEAR**

**EXAMINATION FOR THE MASTERS DEGREE IN  
EDUCATION**

**EAPE 821: RESOURCE MANAGEMENT IN EDUCATION**

***STREAM: R***

***TIME: 3 HRS***

***DAY: WEDNESDAY (8.30-11.30AM)***

***DATE: 04/02/2026***

**THIS QUESTION PAPER CONSISTS OF THREE (3 PAGES)**

**PLEASE DO NOT OPEN UNTIL THE INVIGILATOR SAYS SO.**

**INSTRUCTIONS:****ANSWER QUESTION ONE AND ANY OTHER TWO QUESTIONS****QUESTION ONE (COMPULSORY) (30 MARKS)**

- a) In **FIVE** ways, discuss the concept ‘physical resources’ in reference to the daily operations of a school. **(5 marks)**
- b) Citing any **FIVE** physical resources, explain their importance in a learning institution. **(5 marks)**
- c) Describe **FIVE** indicators of a school as a physical resource. **(5 marks)**
- d) Discuss the **FIVE** rights of purchasing which educational managers should adhere to when purchasing school materials. **(5 marks)**
- e) Explain **FIVE** categories of stores which can be found in a school. **(5 marks)**
- f) (i) State **TWO** methods of training workers in schools. **(2 marks)**  
 (ii) Outline **THREE** functions served by performance appraisal for teachers. **(3 marks)**

**QUESTION TWO (15 MARKS)**

- a) Using relevant examples in the procurement of teaching and learning materials and resources, discuss **FIVE** benefits of good procurement process. **(10 marks)**
- b) Explain the importance of addressing human resource needs for teachers in schools. **(5 marks)**

**QUESTION THREE (15 MARKS)**

- a) A school is in the process of procuring textbooks for 2 subjects. Prepare an open tender document for this purpose. **(10 marks)**
- b) You are a member of the disposal committee in a school. The school management wants to dispose off items, materials and equipment that are no longer usable. Write a disposal report to guide the management in this whole process. **(5 marks)**

**QUESTION FOUR (15 MARKS)**

- a) There has been a lot of loss and destruction of school items, equipment and materials in the schools. Make an advisory note to the school heads meeting regarding the following:
- (i) Safety and security of store items **(5 marks)**
- (ii) Layout and organization of stores facilities. **(5 marks)**
- b) Discuss **FIVE** reasons why a teacher should be a good time manager. **(5 marks)**

**QUESTION FIVE (15 MARKS)**

- a) Explain **TWO** labour unions which deal with the welfare of teachers and other workers in schools. **(2 marks)**
- b) There has been low staff morale in Charabeni School leading to low productivity and high staff turnover. Prepare a write-up advising the school management on **THREE** models to use in order to motivate the staff. **(6 marks)**
- c) Discuss **FOUR** strategies which Educational managers can use to integrate promotions and transfers in career progression. **(4 marks)**
- d) Describe the relationship between stress and indiscipline among students, teachers and other workers in learning institutions. **(3 marks)**